

1 December 2009

**To: All Members of the Community Planning Partnership Performance Board**

**Representing The Highland Council:**

Mr A S Park  
Dr M E M Foxley  
Mr J Gray  
Mr A B Dodds  
Ms C McDiarmid  
Ms E Johnston

**Representing HIE:**

Mr S Cumming  
Ms C Wright

**Representing Northern Constabulary:**

Mr I Latimer  
Mr I Ross  
Mr B Duncan

**Representing SNH:**

Ms S Davies  
Ms A Bryan

**Representing the Highland and Islands Fire and Rescue Service:**

Mr B Murray  
Mr R Durham

**Representing NHS Highland:**

Dr R Gibbins  
Ms M Paton  
Mr G Coutts

**Representing the Scottish Government:**

Mr P Russell

**Representing UHI:**

Mr J Fraser  
Mr D Bedford

Dear Member

A meeting of the **Community Planning Partnership Performance Board** will be held in **Committee Room 2, Council Headquarters, Inverness** on **Tuesday, 8 December 2009** at **3.00pm**.

**Please note that this meeting will be followed by a Values Workshop.**

You are invited to attend the meeting and a note of the business to be considered is attached.

Yours faithfully

**Michelle Morris**  
**Assistant Chief Executive**

**Business**

**1. Apologies for Absence**

**2. Presentation from the Equality and Human Rights Commission with discussion to follow.** Martin Hayward, Policy Manager and Euan Page, Parliamentary and

Government Affairs Manager will attend from the Commission. The focus for discussion will be on the Equality Bill (new public sector duties), ensuring Good Community Relations and managing the recession and budget impact for equality groups.

### **3. Minutes of Previous Meeting – 22 September, 2009**

**PP.1-7**

There are circulated for noting Minutes of the previous Meeting held on Tuesday 22 September, 2009.

### **4. Actions following the Convention of the Highlands and islands, October 2009**

Following the paper presented by Highland Council on behalf of the CPP analysing capital investment in the Highlands, it was agreed that each partner should consider the scope for aligning investment plans and explore shared service opportunities and that a CPP Officer Group be established, with each partner nominating a Senior Officer with a co-ordinating role in the planning and implementation of Capital Programmes i.e. Senior Asset or Property Manager. The role of the group would be to regularly share proposals for capital projects, improve asset management planning and consider joint working where appropriate with a report back to the next meeting of the Board in 2010 with alignment proposals.

### **5. Recession Update**

Members of the Performance Board are asked to provide a verbal update on their organisation's view on the recession in terms of any pressures for new or additional services, current and proposed responses and any action underway or planned to move out of recession.

### **6. Budget Planning for 2010 onwards**

Members of the Performance Board are asked to provide a verbal update on their organisation's approach to budget setting from 2010 onwards and in particular the process for dealing with budget pressures and savings and how to ensure partner engagement to support the delivery of the Partnership outcomes which have been previously agreed.

### **7. Developing the Relationship with the Third Sector**

**PP.9-**

There is circulated Joint Report No. CPP/14/09 which sets out the Compact with the Third Sector agreed with Highland Council, Highlands & Islands Enterprise and NHS Highland. It is confirmed that work is in place for the Compact to be implemented in these organisations and with the Sector and other partners on the Performance Board are asked if they seek involvement in the Compact which is due to be agreed formally by the end of March 2010. In addition, the report provides an update on developments on how the Sector can be represented further in the community planning process.

### **8. Seven Outcomes for Partnership Review – Feedback on Progress**

Chief Officers of the Performance Board are asked to provide an update on the progress they have made with the review of the local outcome they sponsor. As agreed in SOA2, the scope of the review is to cover whether the current arrangements for partnership working are sufficient, in terms of:

- joint working arrangements (leadership and management);
- the joint objectives and scale of improvement to be achieved;
- the impact on equalities groups;
- the extent of aligned or pooled resources;
- the method of delivery;

- the performance framework (not simply adopting current indicators);
- the best approach to stakeholder and community involvement;
- the operational arrangements across the Highland geography.

The seven outcomes for review are:

1. People are, and feel, safe from crime, disorder and danger – Chief Constable
2. Carbon emissions are reduced and communities are protected from the consequences of changing weather patterns - Susan Davies SNH
3. The impact of the recession is limited and sustainable economic growth is supported – Sandy Brady HIE
4. Growth in the knowledge economy is supported by achieving full university title in 3 years - James Fraser Principal of UHI (*please note this will be considered at the next Board meeting*)
5. The health and independence of older people is maximised – Roger Gibbins NHH
6. Attitudes and behaviours towards alcohol and other drugs are changed and those in need are supported by better prevention and treatment services – Alistair Dodds, Roger Gibbins, Chief Constable
7. The cycle of deprivation is broken through intervention in early years – Alistair Dodds Highland Council

## **9. Values Workshop**

As agreed at the previous meeting, a workshop to develop partnership values will be led by Glenys Watt.