

The Highland Council

Community Planning Partnership Performance Board

Minutes of Meeting of the Community Planning Partnership Performance Board held in Committee Room 1, Council Headquarters, Inverness on Monday, 19 January 2009 at 11.45am.

Present

Highland Council:

Convener
Mr J Gray

Mr A B Dodds
Ms C McDiarmid

Highlands & Islands

Enterprise :
Ms C Wright

NHS Highland:

Mr G Coutts
Dr R Gibbins

Northern Constabulary:

Mr I Latimer
Mr B Duncan

Highland and Islands Fire and Rescue Service:

Mr B Murray

SNH:

Ms A Bryan
Ms S Davies

Scottish Government:

Mr P Russell

UHI:

Mr D Bedford
Mr B Cormack

In Attendance:

Miss J MacLennan, Democratic Services Manager

1. Apologies for Absence

Apologies for absence were intimated on behalf of Dr M E M Foxley, Mr I Ross, Mr S Cumming (HIE) and Ms M Paton (NHS Highland).

2. Minutes of Previous Meeting – 25 September 2008

There had been circulated Minutes of the previous Meeting held on Thursday, 25 September 2008 - which were **APPROVED** - subject to a correction to confirm that Mr B Duncan had not been in attendance at the meeting.

3. Partnership Approach to the Economic Downturn

There had been circulated Report No. CPP/01/09 dated 13 January 2009 by the Regional Director, Highlands & Islands Enterprise, which set out the context of the general economic climate and its implications for the Highlands & Islands. In addition, Appendix 1 to the report contained an update on Highlands & Islands Enterprise's Economic Recovery Plan and Appendix 2 provided an update on Highland Council's Plan.

During a summary of the key interim findings, it was confirmed that Highlands & Islands Enterprise had undertaken a wide ranging review of the changing economic conditions which were currently affecting businesses and communities across the region.

It was noted that three Consultants had been commissioned to undertake independent research on the topic and this information, alongside discussions with key agencies and industry bodies, would be used to help produce an assessment of the economic climate within the Highlands & Islands and to help identify policy implications for Highlands & Islands Enterprise.

Following detailed discussion, it was **AGREED** that the Board should continue to monitor the economic situation and review partnership actions.

It was also **AGREED** that the Partnership Response to the Economic Downturn should become a standing item on future agendas.

4. Single Outcome Agreements 2009 – Guidance for CPP's Summary

There had been circulated Report No CPP/02/09 dated 12 January 2009 by the Chief Executive, Highland Council, which confirmed that new guidance had been issued by the Scottish Government and key national partners on the planning and delivery of Single Outcome Agreements which was intended for all statutory partners in Community Planning and all other public bodies in Scotland and summarised the key changes and deadlines.

Partners were asked to note the changes to the guidance and the timescales for production of the second Single Outcome Agreement as well as future performance reporting arrangements.

Partners were also asked to note that the Single Outcome Agreement could be refreshed for the end of February 2009, taking account of the guidance and individual partner views, and that further work on joint performance indicators could be included by the end of April 2009 for a final draft to be discussed with the Scottish Government and agreed by the end of May 2009. It was therefore suggested that partners should identify the dates of their Committees and Boards at which the Single Outcome Agreement could be considered in order to enable planning for the final draft.

The position was **NOTED**.

5. Developing the Single Outcome Agreement - Feedback on Partnerships Strategy and Priorities by Dr Bernard Marr

Dr Bernard Marr, Advanced Performance Institute, was in attendance at the meeting and provided feedback on the Partnerships Strategy and Priorities.

In this regard, there was tabled Value Creation Map for the Highland Partnership which provided information in relation to Service Delivery and Leadership, Synergies and Partnership following the individual meetings which had been held with partners during December 2008 and recommended the adoption of 5 'priorities' supported by 7 'enablers'. It was confirmed that the individual meetings had been a starting point in the process and now required to be followed up with

further meetings, meaningful discussion and performance reporting which would include clarification and mapping of strategies.

During discussion, it was confirmed that the priorities for the partnership required to be confirmed at an early date and an 'area profile' created from the current contextual statements contained within the Single Outcome Agreement.

It was also suggested that a further joint debate as opposed to individual meetings with partners would be helpful in terms of the identification of 'common areas' which could then be taken forward for implementation.

Following further general discussion, it was **AGREED** that further information in relation to the Value Creation Map should be provided to the partners by Dr Marr in the first instance, together with a draft area profile, following which a Special Meeting of the Board would be arranged for mid February (date to be confirmed).

6. Developing the Single Outcome Agreement

It was confirmed that training was to be arranged for 20 Officers from across the partnership using the Key Performance Questions technique and partners were therefore asked to consider the nomination of senior staff working in outcomes for the economy, environment, community safety and health improvement.

Training was being planned for March 2009 in order for revisions to be possible for the Single Outcome Agreement (2).

The position was **NOTED**.

7. Proposed Community Planning Arrangements for Management and Monitoring of Joint Health Improvement Programmes in Highland

There had been circulated Report No. CPP/03/09 dated 13 January 2009 by the Head of Health Improvement, NHS Highland, which confirmed that health improvement and inequalities was a cross cutting theme within the Single Outcome Agreement with the responsibility for many of the indicators relating to health improvement and health inequalities sitting across a number of existing or emerging structures/groups within community planning.

In this regard, there was a requirement to put in place a community planning arrangement for the health improvement indicators which did not sit within existing structures and at the same time ensure that where necessary there was appropriate health improvement expertise within other community planning groups so that there would be appropriate support, development and scrutiny of health improvement and inequalities programmes which would form part of the work of other community planning groups.

It was therefore proposed that a new arrangement (Public Health Network Steering Group) should be developed within the community planning structure to address these issues.

Following discussion, the Board **AGREED** the proposals for developing community planning arrangements for health improvement and health inequalities and the proposed role and remit for the Public Health Steering Group as detailed in the report.

8. CPP Emerging Arrangements

There had been circulated Report No. CPP/04/09 dated 13 January 2009 by the Head of Policy and Performance, Highland Council, which advised of the emerging partnership arrangements for the delivery of the Single Outcome Agreement, the new forums likely to be proposed and the gaps which remained in current arrangements.

Partners were asked to note the emerging forums for partnership working to deliver the Single Outcome Agreement on the basis that further reports would be submitted as the arrangements developed.

Partners were also asked to consider the local outcomes which currently had no partnership focus as identified in Paragraph 3.2 of the report and specifically how these should be taken forward.

Following discussion, it was **AGREED** that consideration should be given in the first instance to the 'cross cutting' issues within existing groups and to whether any of the activities of the proposed new forums could be incorporated into these groups.

9. Convention of the Highlands and Islands (COHI) – March 2009

It was confirmed that the next meeting of the Convention of the Highlands and Islands would consider a presentation from the Highland Council on 'Single Outcome Agreements and Community Planning Partnerships'.

Members of the Convention had been asked to note an interest in contributing to this item by 12 January 2008 and in this regard it was confirmed that partners should submit any views on the focus for the presentation to the Head of Policy and Performance in the first instance.

Following general discussion, the position was **NOTED**.

10. Dates for Future Meetings in 2009

It was **NOTED** that further meetings of the Board would be arranged for March, June, September and December 2009 – with specific dates to be advised in due course.

The meeting ended at 2.25 pm.